

Personal data (as in your passport)	First name / given name			
	Middle names(s)			
	Surname (Family name)			
	Address	House number & Street name		
	Postal code		City	
	Country			
	Nationality			
	Place of birth			
	Date of birth	Day	Month	Year
	Marital status:		Children:	
	Gender	Female		Male
	Phone		Private Email	
<u>Only Swiss nationals:</u> Bürgerort/Lieu d'origine/Luogo d'origine incl. Canton				

Educational experience <i>professional & academic degrees achieved</i>	Institution	Location	Degree	Dates of attendance
	Other course / certificates after graduation			

Business / Organization	Organization name	
	Office address	House number & Street name
	Postal code	City
	Country	
	Phone	
	Business Email	
	Current position within the organization	
	Years of professional experience within the organization	Years of professional experience in the humanitarian field
	Your contact at the Human Resource department	Name & Position
Email		Phone

How did you hear about MASHLM		By word of mouth (through whom?)
		From the internet (please specify which site)
		Through other advertisement (please specify)
		Other (please specify)

Mandatory Enclosures: Make sure that you send them together with your application	<input type="checkbox"/> A complete and updated Curriculum Vitae
	<input type="checkbox"/> Motivational Essay
	<input type="checkbox"/> Two letters of reference
	<input type="checkbox"/> Diplomas (scanned copies)
	<input type="checkbox"/> Digital photo
	<input type="checkbox"/> Passport copy



Tuition

The tuition for the MASHLM programme is **CHF 21'000**. This covers costs of teaching, material distributed in class, exam fees and a number of extra-curricular activities throughout the program. Visa fees, travel expenses to Lugano, accommodation costs in Lugano and books are not included in tuition and fees and are to be covered by the participant.

A **non-refundable deposit of CHF 3,000** is required to receive the official admission documents.

Payment of the MASHLM tuition is made in two installments on the following dates:

Fall-Winter Semester	31 July 2020	CHF 9'000
Spring Semester	31 January 2021	CHF 9'000

Self-funded MASHLM participants who **pay in full by 31 July 2020** are eligible for a **CHF 2'000 discount** on their tuition.

Cancellation Policy

Should a participant withdraw **after 31 July 2020**, full payment of the tuition is required.

The University reserves the right to cancel the MASHLM programme by 17 July 2020. In this case, this contract is void and payment will be refunded.

By signing this application form, I accept the terms and conditions stated in this document and the MASHLM Programme Regulations.

Place and date

Signature

Full name (in capital letters)

